

**YARNELL FIRE DISTRICT**

**FIRE BOARD MINUTES, REGULAR SESSION May 20, 2019**

**1. CALL TO ORDER:**

Chair Arlon Rice called the meeting to order at 10 AM

**2. Pledge of Allegiance and Roll Call of Board Members:**

Present were Chair Arlon Rice, Treasurer Richard Mayer, Secretary Carole Ryan .  
Members at Large: Donna Gordon. Kevin O'Donnell absent .. Chief Jeff Shearer. Grant  
Specialist/Safer Grant Manager Denise Roggio . Nina Bourbeau, accountant.

**3. Approval of Draft Minutes:**

A. Richard made a motion to approve the April 15-19 Regular Minutes as presented.  
Donna seconded. Motion carried by all.

**4. Reports and Correspondence:**

**A. Chairman's Report:** (none)

**B. Secretary's Report:** (none)

**C. Treasurer's Report:** (See attached)

As of 4/30/2019: Capital Reserve: \$ 562.23. : General Fund: \$21,905.61 ;  
Donations and Grants: \$31,318.06; Pension and Relief Fund:\$10,485.98 ; Wildland Fire: \$10,  
872.54 ; Yarnell Training Center \$ 2,261.97

Property Taxes received : \$15,982.00 FDAT: \$5,647.00.

Carole made a motion to accept this treasurer's report as presented. Arlon  
seconded. Motion approved by all.

**D. Chief's Report:** (see attached). Sharon Smith is interested in being Captain since  
Ryan Campbell may not be able to continue in this position. Chief was able to repair the tender  
which broke down on the Mill Fire near Castle Hot Springs resulting in much savings for YFD.  
Chief will be teaching CPR BLS classes at the station 2<sup>nd</sup> Sat. of every month. This began May 11.  
Nineteen acres have been abated in Wilhoit with the 2019 Fuels Mitigation Project.

**E. Safer Report and Grant Report: per Denise Roggio** (See attached) Our USDA grant  
is looking more encouraging. Using leftover USG funds to purchase SCBA Fit Tester system.  
Harris Excavation is our contractor for the Wilhoit and Model School Fuel Abatement . Firehouse  
Public Safety Foundation has awarded \$20,483 and NEPA Wildfire Preparedness has awarded  
\$500 for Fire wise seeds. Seven other grants in process.

**5. OLD BUSINES:**

A. Public Hearing for the 2019/2020 budget was posted. No public in attendance. Richard made a motion to adopt the 2019/2020 budget as posted and previously Board approved. Carole seconded. Motion carried by all.

B. New Policy 0026 regarding Ethics for Board Policy and Standard Operating Guidelines is in progress and will be on the agenda again next month.

C. Policy for Station Use is in progress and will be on the agenda again next month.

## **6. NEW BUSINESS**

A. Assistance for the Memorial Run on June 1, 2019 was discussed. This year our Auxiliary will assist at Eric March Foundation table. And tickets for the 50/50 raffle will be sold at the First Aid/EMT table.

B. Nina Bourbeau discussed changes in the payment plan for Copperpoint, our Workman's Comp Insurance carrier. This year we will be paying the full quarterly amount up front based on our estimated quarterly payroll. This will save us money. Previously we paid less initially and had to back pay the rest related to the audited payroll for that previous quarter with an added 3%. Richard made a motion to adopt this payment estimate method of payment. Carole seconded. Motion carried by all.

**7. Call to the Public:** (None in attendance)

## **ADJOURNMENT at 11:53 AM**

Our next regular meeting will be June 17, 2019.

Respectively submitted Carole Ryan, YFD Sec'y