

**YARNELL FIRE DISTRICT**  
**FIRE BOARD MINUTES, REGULAR SESSION**

**January 25, 2016**

**1. CALL TO ORDER:**

Chair Arlon Rice called the meeting to order at 10:03 AM.

**2. Pledge of Allegiance and Roll Call of Board Members:**

Present were Chair Arlon Rice, Treasurer Richard Mayer, Secretary Carole Ryan. Chief Ben Palm. Members at Large: Donna Gordon. Denise Roggio, Safer Administrator.

Kevin O'Donnell was not in attendance.

**3. Approval of Draft Minutes:**

A. Richard made a motion to approve the regular session minutes of Dec. 21, 2015.

Arlon seconded. Motion approved by all.

**4. Reports and Correspondence:**

A. **Chairman's Report:** Arlon discussed our extra meetings needed to complete the 2015-2016 YFD Budget in the next 2-3 months. Dates were decided- February 8 and March 7, 2016. April to be decided. He also reminded us that the Chief's annual evaluation is due in early March.

B. **Secretary's Report:** none

C. **Treasurer's Report:** (See attached)

Richard presented: Profit and Loss Budget vs Actual and Reconciliation Summaries through December 31, 2015.

General Fund: \$ 16,269.10

Donations and Grants: \$ 14,088.14

Capital Reserve Fund : \$ 18,323.05

Pension and Relief Fund : \$ 26,227.93

Yarnell Training Center : \$ 3,807.64

Wildland Fire Account: \$ 1,321.90

There is also non tax-related money from our EMT classes.

Carole made a motion to approve the Treasurer's Report as presented. Arlon seconded. Motion approved by all.

. D. **Chief's Report:** (See Attached) YFD responded to 236 incidents in 2015 which is the most we have ever had. Of the motor vehicle accidents, 75% were on the hill which increases our response time.

E. **Safer Grant Report:** (See attached). Denise Roggio indicated that we are in good shape at this time regarding grant fund use.

Cpt. Kristy Lewis and John Rice provided an update regarding our cadet program.

Denise also presented the Board with a YFD Goals and Objective for 2016: Grants, Compliance, Personnel, as prepared to Chief Palm and Denise.

Denise, a grant expert, will apply for another Safer Grant during our last year of this Grant.

## **5. OLD BUSINESS:**

A. Regarding the AFDA Conference on January 15,16, 2016, Donna discussed the presentation "Leading from the inside out". We discussed a future inservice on this subject matter for YFD and the Board by Donna and Carole.

## **6. NEW BUSINESS :**

A. We approved the replacements for the Chief's lost contracts for 7-1-2014 to 6-30-2015, and 7-1-2015 to 6-30-2016. A new contract will be completed before June 30, 2016. (See attached.)

B. PVFD Fire Chief does not want to approve an Automatic Aid Agreement between PVFD and YFD for structure fires at this time.

C. A motion was made by Richard to approve a new ruling that an employees who utilize the YFD trailer must have insurance on their vehicle on record to cover the trailer and also, they will be liable for any damage incurred. Motion seconded by Arlon. Motion approved by all.

## **7. Call to the Public**

## **8. ADJOURNMENT: 11:35 AM**

The next regular meeting will be February 22, 2016 at the Admin. Building. A special meeting will be held on Feb. 7 to discuss the 2016-2017 budget.

Respectfully Submitted,

Carole Ryan, YFB Sec'y